

January 9, 2018 REGULAR BUSINESS MEETING 7:00PM

CALL TO ORDER

Pledge of allegiance was taken.

APPROVAL OF THE MINUTES

A motion to approve the minutes for the January 9, 2018 Regular Meeting by Trustee Biggs, seconded by Trustee Vanhaaren.

THE ABOVE MOTION WAS MOVED BY MR. BIGGS AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MR. BIGGS	YES
MRS. VANHAAREN	YES

STAFF REPORTS

SHERIFF

Deputy reporting everything has been quite in Bethel. He stated that they have been patrolling during school start times and end times.

FIRE

See Attached

ZONING

Since the last Trustee meeting, one zoning certificate application has been received.ZC-01-182605 Ginghamsburge-W Charleston RdSwimming poolZC-02-189250 St Rt 201Sign

Since the last Board of Zoning Appeals (BZA) meeting, no variance applications are in process.

Two zoning amendment applications are in process.ZA-09-175950 St. Rt. 202be heard inRes

Rezoning 58.865 acres from A-2 to A-1 for lot splits. To

January.

ZA-10-17	7095 Staley Rd.
from A-2	

to A-1.

No conditional use applications are in process.

YEAR TO DATE (2018):

Certificates received this year:	1
Certificates issued this year:	1
Declarations received this year:	0
Variances received this year:	0
Variances approved this year:	0
Conditional Use applied for this year:	0
Conditional Use approved this year:	0
Zoning Amendments applied for this year:	0 (Two in process from 2017)
Zoning Amendments approved this year:	0
Zoning Text Amendments applied for this year:	0

BOARDS & COMMISSIONS:

MIAMI COUNTY PLANNING COMMISSION:

The next scheduled meeting is January 16, 2018, at 7:30 p.m. The Township is presenting the two cases noted above.

BETHEL TOWNSHIP BOARD OF ZONING APPEALS:

The Bethel Township Board of Zoning Appeals (BZA) will not meet in January.

BETHEL TOWNSHIP ZONING COMMISSION:

The Bethel Township Zoning Commission (ZC) will meet January 25 at 7:30 p.m. to hear the two zoning cases above.

2017 ZONING ENFORCEMENT:

	Junk Cars	High Grass	Construction Related	Health Referrals	Other	Cleared
			Related			
Month	0	0	0	0	0	0
YTD	0	0	0	0	0	0

ADMINISTRATOR

<u>On your Agenda today:</u>

Resolution 18-01-001 thru 016

These Resolutions are typical annual resolutions.

Highlights

- Trustee Biggs will be this year's Board President and Trustee van Haaren will be the Vice President.
- The MVRPC dues are the same as last year
- The GIS software license fee remains the same
- The OTARMA actual fee is \$17,440.00

PUBLIC COMMENT FOR ITEMS ON AGENDA

None

ACTION ITEMS

RESOLUTION #18-01-001

A RESOLUTION ADOPTING TEMPORARY APPROPRIATIONS FOR 2018 AS PERMITTED THROUGH SECTION 5705.38 OF THE OHIO REVISED CODE

WHEREAS, the Board of Trustees of Bethel Township, Miami County, is required through Section 5705.38 of the Ohio Revised Code to adopt appropriations for the disbursement of Township funds, AND

WHEREAS, the Board of Trustees of Bethel Township, Miami County is permitted through Section 5705.38 of the Ohio Revised Code to adopt temporary appropriations for the period ending no later than March 31, 2018, THEREFORE

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that temporary appropriations be adopted for the period ending no later than March 31, 2018, in accordance with Section 5705.38, FURTHER

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the 2018 permanent appropriation be adopted by the Board of Trustees of Bethel Township, Miami County by April 1, 2018, in accordance with Section 5705.38

THE ABOVE RESOLUTION WAS MOVED BY MR. BIGGS AND SECONDED BY MRS WRIGHT AND THE VOTE BEING TAKEN AS:

MR. BIGGS	YES
MR. WRIGHT	YES
MRS. VANHAAREN	YES

RESOLUTION #18-01-002

A RESOLUTION ELECTING GARY BIGGS PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees elects Gary Biggs President of the Board of Trustees of Bethel Township for a term ending at the next re-organization of the Board of Trustees of Bethel Township, Miami County.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MR. BIGGS AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MR. BIGGS	YES
MRS. VANHAAREN	YES

RESOLUTION #18-01-003

A RESOLUTION ELECTING BETH VAN HAAREN VICE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees elects Beth van Haaren Vice President of the Board of Trustees of Bethel Township for a term ending at the next reorganization of the Board of Trustees of Bethel Township, Miami County.

THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MRS. WRIGHT AND THE VOTE BEING TAKEN AS:

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-004

A RESOLUTION ESTABLISHING THE SALARIES FOR THE TRUSTEES AND FISCAL OFFICER FOR YEAR 2018, IN ACCORDANCE WITH SECTION 505.24 AND SECTION 507.09 OF THE OHIO REVISED CODE

WHEREAS, the salaries of the Board of Trustees of Bethel Township, Miami County is established in Section 505.24 of the Ohio Revised Code, and

WHEREAS, the salary of the Fiscal Officer of the Board of Trustees of Bethel Township, Miami County is established by Section 507.09 of the Ohio Revised Code, THEREFORE

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salaries of the Trustees be set at \$13,612.00 per year, further

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salary of the Fiscal Officer Watson be set at \$23,396.00 per year, further

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that this Resolution be approved retroactively to January 1, 2018.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-005

A RESOLUTION SETTING THE TIMES, DATES AND PLACES FOR MEETINGS OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY FOR CALENDAR YEAR 2018

WHEREAS, the Board of Trustees of Bethel Township, Miami County, are required through the Ohio Revised Code to annually announce the schedule of meetings for the calendar year, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees of Bethel Township, Miami County shall meet in regular business session on the second and fourth Tuesdays of each month at 7:00 P.M. at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that the Board of Trustees shall meet in Workshop Session on the first and third Tuesdays of each month at 8:30 A.M. at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that the Board of Trustees could meet in Workshop Session on the first and fifth Tuesday of each month at 8:30 A.M. if needed at the Bethel Township Meeting Room, 8735 South Second Street, Brandt, AND

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that a copy of this Resolution be transmitted to media outlets providing service to Bethel Township, Miami County.

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

A RESOLUTION AUTHORIZING THE PAYMENT OF DUES TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION IN ACCORDANCE WITH SECTION 505.70 OF THE OHIO REVISED CODE AT A COST OF \$ 2,227.78

WHEREAS, Section 505.70 of the Ohio Revised Code permits a Board of Trustees of a Township to pay dues to a public or private organization that administers programs established by the Congress of the United States, AND

WHEREAS, the Miami Valley Regional Planning Commission has been established as the Metropolitan Planning Organization for the Region charged with administrating specific transportation programs throughout the Region, AND

WHEREAS, the Board of Trustees of Bethel Township, Miami County through this Resolution authorizes the payment of dues to the Miami Valley Regional Planning Commission for the year 2018, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees is authorized to pay the dues to the Miami Valley Regional Planning Commission, in accordance with Section 505.70 of the Ohio Revised Code at a cost of \$2,227.78.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-007

A RESOLUTION APPOINTING TRUSTEE VAN HARREN AS REPRESENTATIVE AND TRUSTEE WRIGHT AS ALTERNATE TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #18-01-006 authorizing the payment of dues to the Miami Valley Regional Planning Commission, AND

WHEREAS, the Miami Valley Regional Planning Commission allows their member to appoint a representative and alternate to the Miami Valley Regional Planning Commission, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee van Haaren be appointed as representative to the Miami Valley Regional Planning Commission and Trustee Wright as alternate to the Miami Valley Regional Planning Commission.

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-008

A RESOLUTION APPOINTING MARTY CASKEY AS REPRESENTATIVE TO THE TECHNICAL ADVISORY COMMITTEE OF THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #18-01-006 authorizing the payment of dues to the Miami Valley Regional Planning Commission, AND

WHEREAS, the Miami Valley Regional Planning Commission allows their members to appoint a representative to the Technical Advisor Committee of the Miami Valley Regional Planning Commission, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Marty Caskey be appointed to the Miami Valley Regional Planning Commission of the Miami Valley Regional Planning Commission.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-009

A RESOLUTION APPOINTING TRUSTEE BIGGS AS REPRESENTATIVE AND TRUSTEE VAN HARREN AS ALTERNATE REPRESENTATIVE TO THE MIAMI COUNTY COUNCIL

WHEREAS, the Board of Trustees of Bethel Township, Miami County are authorized to appoint a representative and alternate to the Miami County Council, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee Biggs be appointed as representative and Trustee van Harren be appointed alternate representative to the Miami County Council.

THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MRS. WRIGHT AND THE VOTE BEING TAKEN AS:

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-010

A RESOLUTION APPOINTING TRUSTEES van HAAREN AND BIGGS AS REPRESENTATIVES TO THE BETHEL TOWNSHIP VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND

WHEREAS, the Board of Trustees of Bethel Township, Miami County are authorized through Section 146.03 and 146.04 of the Ohio Revised Code to appoint two (2) representatives to the Volunteer Firefighters' Dependents Fund, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustees van Haaren and Biggs are appointed as representative to the Bethel Township Volunteer Firefighters' Dependents Fund.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-011

A RESOLUTION APPROVING THE 2018 LICENSE AND SUPPORT FEES FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SOFTWARE FROM DIGITAL DATA TECHNOLOGIES, INC (DDTI) AT A COST NOT TO EXCEED \$2,800.00.

WHEREAS, the Bethel Township Fire Department and the Planning & Zoning Department would benefit from the current GIS technologies to aid in responding to the needs of the Township's residents, AND

WHEREAS, Miami County currently uses Digital Data Technologies, Inc's. GIS software known as Accuglobe and has established a reduced price for any township or municipality within Miami County to purchase Accuglobe software, AND

WHEREAS, the Bethel Township Board of Trustees purchased said GIS software with the approval of Resolution #07-04-040 and are required to pay an annual license and support fees for said software, THEREFORE,

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County approve the 2018 License and support fees for GIS software from Digital Data Technologies, Inc (DDTI) for an amount not to exceed \$2,800.00

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-012

A RESOLUTION APPOINTING LORNA FURDERER TO THE BETHEL TOWNSHIP ZONING COMMISSION FOR THE TERM COMMENCING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2022, IN ACCORDANCE WITH SECTION 519.13 OF THE OHIO REVISED CODE

WHEREAS, Section 519.13 of the Ohio Revised Code prescribes that each Township that administers its own zoning resolution shall appoint members to their respective Zoning Commission, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Lorna Furderer is hereby appointed to the Bethel Township Zoning Commission for the term commencing January 1, 2018 and ending December 31, 2022, in accordance with Section 519.13 of the Ohio Revised Code.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-013

A RESOLUTION DESIGNATING BETHEL WEST CEMETERY AND FRIENDSHIP PARK AS THE DESIGNATED DEBRIS COLLECTION SITES FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County, and

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters, and

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines, and

WHEREAS, the Board of Trustees must annual designate a site(s) for storm debris collection, and

WHEREAS, the Board of Trustees must designate a site(s) for the collection of storm debris to satisfy the requirements of the Miami County Debris Management Plan, THEREFORE

BE IT RESOLVED, by the Bethel Township Board of Trustees, that Bethel the rear of Bethel West Cemetery and Friendship Park be the designated debris collection sites for the Township's collection of debris as required by the Miami County Debris Management Plan.

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-014

A RESOLUTION DESIGNATING THE TOWNSHIP ADMINISTRATOR AS THE DEBRIS MANAGER FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County, and

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters, and

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines, and

WHEREAS, the Bethel Township Board of Trustees must annual designate the Township Administrator as their debris manager, and

WHEREAS, the Bethel Township Administrator shall be designated as the Debris Manager for Bethel Township, THEREFORE

BE IT RESOLVED, by the Bethel Township Board of Trustees, that the Township Administrator shall be the Township's designated debris manager as required by the Miami County Debris Management Plan.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

RESOLUTION #18-01-015

A RESOLUTION SETTING THE REIMBURSEMENT FOR THE 2018 WINTER CONFERENCE OF THE OHIO TOWNSHIP ASSOCIATION IN ACCORDANCE WITH SECTION 505.241 OF THE OHIO REVISED CODE

WHEREAS, the Ohio Township Association will hold their Winter Conference in Columbus, Ohio from January 31th to February 2nd 2018, AND

WHEREAS, Section 505.241 permits a Board of Trustees to pay for the membership dues and costs for their members and employees to participate in organizations organized for the improvement of Township Government, AND

WHEREAS, the Board of Trustees of Bethel Township, deem it necessary for themselves and staff members to attend this conference to remain current with Township government issues, THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the reimbursement for the Trustees, Fiscal Officer, Administrator and Director of Planning & Zoning be capped at \$900.00 per attendee for their attendance at the Ohio Township Association's Winter Conference.

THE ABOVE RESOLUTION WAS MOVED BY MRS. VANHAAREN AND SECONDED BY MRS. WRIGHT AND THE VOTE BEING TAKEN AS:

MRS. VANHAAREN	YES
MRS. WRIGHT	YES
MR. BIGGS	YES

RESOLUTION #18-01-016

A RESOLUTION SELECTING THE INSURANCE CARRIER AND PLAN FOR THE TOWNSHIPS LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE FOR 2018, AS WELL AS AUTHORIZING THE EXPENDITURE OF TOWNSHIP FUNDS FOR SAID PLAN AND AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE PLAN ON BEHALF OF THE BOARD OF TRUSTEES

WHEREAS, THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO, DEEMS IT NECESSARY AND ADVISABLE TO OBTAIN AND MAINTAIN LEGAL AND AUTOMOBILE LIABILITY INSURANCE;

WHEREAS, BETHEL TOWNSHIP HAS HISTORICALLY OBTAINED LEGAL LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE THROUGH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, OHIO THAT:

SECTION 1. THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP AUTHORIZES AN EXPENDITURE IN THE AMOUNT NOT TO EXCEED \$20,000 TO THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY FOR LEGAL LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE.

SECTION 2. THE TOWNSHIP ADMINISTRATOR IS AUTHORIZED TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP.

THE ABOVE RESOLUTION WAS MOVED BY MRS. WRIGHT AND SECONDED BY MRS. VANHAAREN AND THE VOTE BEING TAKEN AS:

MRS. WRIGHT	YES
MRS. VANHAAREN	YES
MR. BIGGS	YES

- January 15 Township Offices CLOSED due the Martin Luther King Holiday
- January 16 Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
- January 23 Board of Trustee Meeting, Township Meeting Room, 7:00PM
- January 25 BZA Meeting 6:30PM*/ Zoning Commission Meeting 7:30PM*
- February 6 Trustee Workshop Meeting, Township Meeting Room, 8:30AM*
- February 13 Public Hear on Zoning Cases ZA-09-17 and ZA-10-17 at 6:30pm and Regular Board of Trustee Meeting, Township Meeting Room, 7:00PM

An * indicates a meeting will be held only if needed.

PUBLIC COMMENTS ON ANY TOPIC

NONE

MOTION TO RECORD PAYMENT OF WARRANTS AND ELECTRONIC PAYMENTS

NONE

RECEIPTS

Meeting Adjourned 7:21pm

Beth Vanhaaren- Chair

Gary Biggs- Trustee

Carolyn Wright- Trustee

Mrs. Deborah Watson, Fiscal Officer